

## REQUEST FOR QUOTATION FOR SUPPLY OF ENTERPRISE RISK MANAGEMENT SYSTEM

The Managing Director of ZEP-RE invites the supplier to supply an Enterprise Risk Management system, to be used for five years.

The eligibility criteria and scope of work are shown below.

### 1. Eligibility Criteria

The supplier should confirm the following capabilities: -

- System has to be ready for deployment
- The system should have been used successfully elsewhere
- Ability to work under tight deadlines, with agile delivery.

### 2. Scope of work

The main goal of this assignment is to supply a system that can handle efficient management of project and enterprise risks.

The supplier system must be ready for deployment on acquisition. The system can be Software As a Service with cloud hosting, or can be on premise

The scope should entail: -

- Supply of the system – licence cost for delivery of the system to ZEP-RE
- Project Implementation Services – implement the project
- Annual Maintenance contract – support services for the five years

The proposal should show the three cost components.

**A:** Feature/functionality is Available out of box and may be readily demonstrated.

**C:** Customisation is required to achieve this requirement - In the comment/reference column indicate reference to annexure that propose the cost and time man-months for creating that customisation.

**N:** Feature/functionality is Not available/supported on the current system version.

#### Note:

1. Choose the response that accurately and honestly describe your system
2. All **C** entries must be accompanied by references to annexure on proposed cost and time

Detailed requirements are in the attached technical requirements document.

Feature / Functionality Requirement		Availability	Remarks / Reference to proposal annexure
	<b>System Requirements</b>		
1	Risk Identification		
2	Analysis and Assessment of Risks		
3	Key Risk Indicator entry		



**ZEP-RE**  
(PTA Reinsurance Company)

Feature / Functionality Requirement		Availability	Remarks / Reference to proposal annexure
4	Data integration for automated KRI update		
5	Risk tolerance/limits setting		
6	Automatic alerts for breached limits		
7	Mitigation plan handling		
8	Reports generations		
9	Audit trail		

**Those interested may submit their bids via email to [procurement@zep-re.com](mailto:procurement@zep-re.com), showing separate costs for the three phases.**

**Deadline is 16:00 hours Kenyan time on 23 November 2022.**

**Proposal should be addressed to the CTO, ZEP-RE (PTA Reinsurance Company), P.O. Box 42769 00100 Nairobi, Kenya.**

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